AP AUTOMATION FOR ORACLE JD EDWARDS ENTERPRISEONE

Reduce manual work and increase visibility across AP

Take control of your Accounts Payable (AP) processes, speed up the approval and posting of invoices and maintain visibility into your transactions with OnBase. OnBase complements Oracle JD Edwards EnterpriseOne to capture, manage and provide access to critical information alongside your AP records.

OnBase captures invoices at their source, whether they are scanned or delivered electronically. Advanced capture tools automate the extraction of data contained in the invoices, making them available for processing quickly and without manual keying of information. Documents are readily available from the JD Edwards interface to assist with decision-making, and they can be routed instantly to the appropriate people for review, approval and coding.

REDUCE PAPER DEPENDENCY TO DECREASE MANUAL WORK EFFORT

When documents are captured, OnBase uses advanced data collection (OCR) to find the critical information on each document. Once the text on the invoice is lifted from the image, OnBase can use vendor and PO data from JD Edwards to validate OCR data. Not only does this validate the indexing values, but it also allows OnBase to leverage all of the data in JD Edwards to index and classify the scanned or imported document. This expedites the processing of the document and ensures that the data is complete even when all of the desired values are not readable, or even present, on the document.

By immediately imaging documents and making them available directly from JD Edwards transactions, employees no longer have to physically search for critical payment information. They quickly retrieve invoices, goods receipts, packing slips, check images, vendor contracts and even

historical correspondence with a few mouse clicks. Users can then utilize document management features like built-in related document views, revision and version control, and detailed document histories.
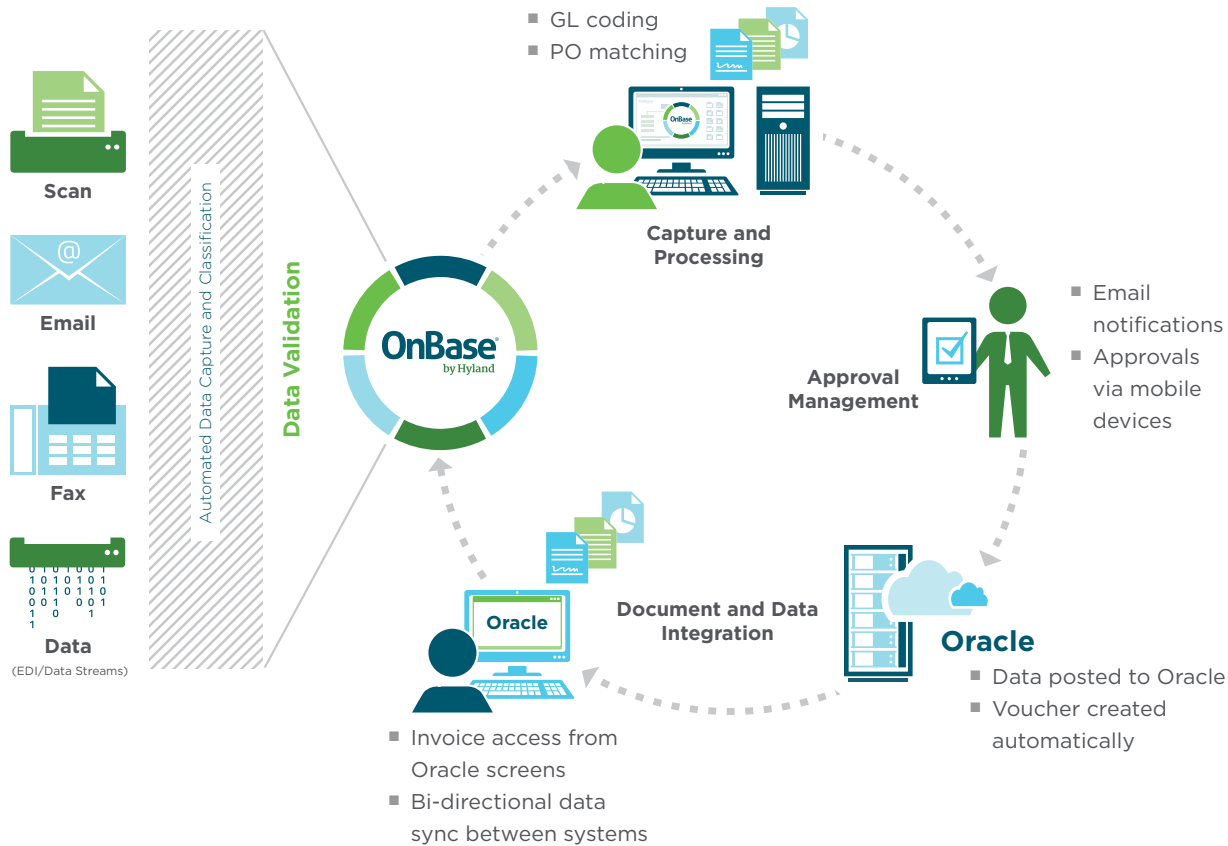
Workflows automatically route documents and content to appropriate business units for issue resolution and approvals, notifying approvers via email or mobile where required. By eliminating the need for business users to manually input information, the number of touches per transaction are minimized and AP process efficiency is increased.

INCREASE VISIBILITY INTO PROCESSES AND DELIVER REAL-TIME INFORMATION

When integrated with JD Edwards, OnBase provides greater visibility into the payables process. Real-time dashboards provide managers with insight into the current status of invoice processing, enabling them to identify bottlenecks and adjust workload distribution. With all documentation captured and stored electronically in one system, staff can surface the content they need directly from the JD Edwards interface. They can review, approve or even add information to invoices and other documents alongside the JD Edwards transactions they are processing.

Hyland®

AP Automation for Oracle JD Edwards EnterpriseOne is configurable to each organization's process, providing consistency and efficiency without forcing a change to operations.

Scan

Email

Fax

Data
(EDI/Data Streams)

Automated Data Capture and Classification

Data Validation

OnBase
by Hyland

■ GL coding
■ PO matching

Capture and Processing

Approval Management

■ Email notifications
■ Approvals via mobile devices

Oracle

■ Data posted to Oracle
■ Voucher created automatically

Document and Data Integration

Oracle

■ Invoice access from Oracle screens
■ Bi-directional data sync between systems

UTILIZE CONSISTENT PROCESSES TO IMPROVE CONTROL AND TRACKING

The AP Automation for JD Edwards solution leverages well-defined approval hierarchies and tracks the complete approval history and approval delegations that occur for each invoice. The solution ensures consistent record keeping and guarantees the right information is available to the right people.

Document retention can also be automated within a secure system, providing consistent disposition and immediate response to exceptions and audit requests. With access to real-time information about the financial health of your organization, consistent processes and the ability to grant auditors web-based access to documentation, you also significantly reduce the time it takes to prepare for an audit.

LEVERAGE THE STRENGTHS OF JD EDWARDS AND ONBASE

With JD Edwards managing your key accounting data and AP transactions, and OnBase streamlining the capture and secure management of critical related content, your users will benefit from a complete view of their information with less manual effort. The result? More informed decision-making, faster processing, and significant time savings and cost reduction in your AP department.

Learn more at **Hyland.com/AP**

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