

OnBase Integration for the Student Information System (SIS)

Optimize your institution's SIS for faster processes and better service

As technology budgets, staff and resources shrink, higher education IT professionals must optimize existing systems. Integrating OnBase, Hyland Software's enterprise content management (ECM) software suite, with your student information system (SIS) capitalizes on your institution's system of record, getting more performance from your SIS while increasing efficiencies.

With so many SIS transactions depending on documents and processes managed within OnBase, the technologies are natural complements. OnBase captures, stores and indexes documents with information from your SIS while automatically updating the document checklist in SIS, reducing or eliminating error-prone data entry. As data comes in, OnBase workflows electronically route documents for faster decision-making.

With quick deployment and easy configuration, the OnBase integration for the SIS empowers users, improves processes and helps institutions achieve a higher return on their existing technology.

Immediate access to information improves service levels

If your SIS is not connected to the ECM platform, staff have to toggle between programs to hunt down information. OnBase lets staff access the information they need without ever leaving the familiar SIS interface. With the click of a button, SIS users bring up needed documents and data from OnBase. Instead of wasting time searching for information, staff can focus more time on higher value, core job functions, such as delivering exceptional customer service.

Faster processes produce quicker decisions

Sending physical documents across campus for review and approval is a slow, tedious process. It also increases the risk of loss, delay or privacy breaches. With OnBase in place, SIS actions can trigger automated electronic workflows to manage routing and review processes. Throughout multi-user, multi-stage processes, the information stays secure within OnBase.

During a graduate admissions review process, for example, faculty and staff can access and review the application, related materials and the review sheet – all in electronic format -- to make decisions within a process fully managed by OnBase. Along the way, e-mail notifications alert users when they have materials to review, which keeps the process moving quickly. Reviewers can even make decisions online while traveling or working from home. At any point, authorized users see what a student's application file contains, what's missing and where the application is in the review process. When decisions have been made, OnBase automatically updates the SIS with that information.

Integrating systems achieves higher return on technology investments

For IT departments, administering additional systems to complement the SIS often means more training, more maintenance and more headaches. But with OnBase, the solution is deployed with little or no custom programming and without IT having to touch every workstation. User training often takes less than an hour. Rather than learning a completely new system, staff learn how to use a new feature that's available within the SIS. And, with an ECM platform capable of scaling to support the entire institution, gone is the need to maintain multiple document management systems scattered across departments.

Why OnBase?

Hyland builds solutions based on real-life experiences and the needs of our customers. That way, we have an integration that solves the challenges you're facing every day. And we solve them without taking up IT programming resources. With budgets tight and resources low, bringing more value to your SIS allows you to achieve a greater return on your investment.

Learn more at Hyland.com/HigherEducation

The Payoff

- Improves service levels with single-click user access to information
- Automates processes for faster decisions
- Unites disconnected systems to extend value